

# Ferrwood Music Camp Nurse/Medic Application

Deadline for this application is **Wednesday, February 29<sup>th</sup>, 2012**. All applications **must be received by this date** in order to be considered.

Mail all Applications to

Sarah Lagana  
735 West Diamond Ave.  
Hazleton, PA 18201

A nurse is needed on hand from about 12pm to 4pm each afternoon that the camp is in session. This is not a resident nurse position. **\*\* Pay is \$300 per week.**

Hot July afternoons are our biggest problem times. The most injuries suffered occur during field games, at the pool or on hikes. Campers become dehydrated, overheated, nauseous, or are just victims to minor colds, cuts or scrapes. The camp director and counselors handle administering medication to campers who require it either during the morning or nighttime hours. They are given explicit instructions that come by way of the campers' registration forms. The nurse at Ferrwood Music Camp will be responsible for bandaging any cuts or scrapes that would require more than a band aid, to help anyone suffering from heat sickness, nausea, dehydration, and to help any campers who have asthma-related problems, severe allergies, etc.

**\*\* On call:** In the event of an emergency only, the nurse on-call for Ferrwood is required come to the camp if not already there. Staff members may only need to call with questions about injuries suffered during nighttime field games before taking any action. Also, several campers take varied medications simultaneously and staff members are required to check both campers' records and with the nurse to see if certain medications can be mixed before administering them.

Absolutely no alcohol, tobacco or drugs are allowed on the property of Ferrwood Music Camp! Alcohol, tobacco or drugs are not allowed at any time, even if no children are on the premises. Failure to abide by this rule will result in immediate dismissal from camp without pay. Anyone who is of legal drinking age will have a letter sent to his/her college/university or place of employment. The nurse reports directly to the camp director who will have full authority during the camping season. *Staff and faculty members can always challenge a decision made by the director the President of the Philharmonic who will have the ultimate authority to render a final decision. Proper chain of command must be followed before the President of the Philharmonic is involved.*

**\*For returning Ferrwood Staff Members:** *If you worked for Ferrwood from the 2010 season on, copies of your clearances are on file with The Hazleton Philharmonic. You need not resend clearances. Clearances will expire 5 years from when you first sent them to work at Ferrwood.*

**\*PA citizens:** *Copies ONLY of the Child Abuse Clearance CY113 and State Police Request for Criminal History SP4-164 are to be included in the same envelope along with this application. Applications sent without copies of these clearances will be viewed as incomplete and will not be read or considered. The Child Abuse clearance requires a \$10 money order and takes several weeks to arrive. The Criminal History clearance requires \$10 to be paid by credit card and can be done instantaneously.*

Link to Child Abuse form: <http://www.dpw.state.pa.us/Resources/Documents/Pdf/FillInForms/DPWchildabuse.pdf>

Link to Criminal History Clearance:

<https://epatch.state.pa.us/Home.jsp;jsessionid=97D023D2A71246B5E2B9F5053843D1D2>

(For **Criminal History Check** -- On the left hand side under "Credit Card Users," please select "Submit a new record check." This requires \$10 to be paid by credit card and can be printed immediately.)

**Non-PA citizens:** You **MUST** supply a copy of your **certificate, license, and/or whatever clearances are required to work in a public school system in your hometown or state.**

I understand the requirements of the position and I am willing to abide by the guidelines. I also understand that without accompanying, valid copies of these clearances, my application will not be considered.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (Please make sure this number is operational.)

E-Mail: \_\_\_\_\_ (Almost all notifications/letters are sent from the director solely through e-mail. Please list whatever address is checked **most frequently** and make sure this address is functional! You will be alerted by e-mail whether or not you have been hired.)

Date of Birth: \_\_\_\_\_

Date of graduation from college: \_\_\_\_\_

- School where you graduated from: \_\_\_\_\_
- Where are you currently employed? \_\_\_\_\_
- Have not yet graduated college \_\_\_\_\_

Have you ever attended Ferrwood? \_\_\_\_ Yes \_\_\_\_ No

If so when and in what capacity?

What weeks would you be able to work at Ferrwood Music Camp?

- **\*Both weeks** (July 10<sup>th</sup>-22<sup>nd</sup>): \_\_\_\_\_
- **Week 1 only** (July 10<sup>th</sup> - 15<sup>th</sup>): \_\_\_\_\_
- **Week 2 only** (July 17<sup>th</sup> - 22<sup>nd</sup>): \_\_\_\_\_

Are you planning to reside on the grounds of Ferrwood Music Camp while you are working?

- Yes \_\_\_\_\_
- No, I have other accommodations \_\_\_\_\_

**Work Experience:**

1.) Name of Employer: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Capacity:

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2.) Name of Employer: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Capacity:

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3.) Name of Employer: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Capacity:

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*Please provide us with the names of 3 references that can vouch for your character.*

**Name of Reference:** \_\_\_\_\_

- Position of Reference: \_\_\_\_\_
- Phone Number: \_\_\_\_\_

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Have you ever worked with children from ages 9-18? \_\_\_\_ Yes \_\_\_\_ No

If so when and in what capacity?

Do you have any allergies? \_\_\_\_ Yes \_\_\_\_ No

If so what are they?

Do you have any physical limitations that would require work-related accommodations?

If so, what are they?

Do you have any medical conditions or dietary restrictions that we would need to be aware of? If so, what are they?

Of all the people who are applying for this position, why should we hire you? (*Use **ONLY** the space provided.*)